

North Yorkshire Council

Children & Young Peoples Services

Executive Members

19th December 2023

Personalised Learning, High Needs Study Programme Contract Procurement

Report of the Corporate Director Children and Young Peoples Service, Stuart Carlton

1.0 PURPOSE OF REPORT *(MANDATORY)*

- 1.1 To gain permission to undertake a re-procurement exercise for the High Needs Study Programme (HNSP) providers across North Yorkshire to create a new approved provider list (APL)

2.0 SUMMARY *(Include if report is more than, say, three pages)*

- 2.1 The Personalised Learning College (PLC) is a delivery arm of the Adult Learning and Skills Service that supports the education and progression needs of young people aged 16-24 who are subject to education, health and care plans (EHCP)
- 2.2 Whilst a significant portion of delivery is carried out in house, to meet specialist requests of learners we may need to sub-contract some or all of the provision to more specialist providers.
- 2.3 The current arrangements for providers to sub-contract from PLC ends in April 2024, this paper sets out the planned arrangements to obtain a new preferred supplier list.

3.0 BACKGROUND

- 3.1 The HNSP is a study programme specifically aimed at young people aged 16 to 24 who have an Education, Health and Care Plan (EHCP), to support progress into Adulthood.
- 3.2 Our county-wide Personalised Learning programme offers an extensive range of learning and training opportunities for young people with special educational needs within their local community. It is a person-centred programme which supports the young person to develop and progress, based on a clear understanding of how each person learns best with strategies that will help them achieve their goals, and provides the support they require within the learning environment. To access the provision, a young person must have an Education, Health and Care Plan (EHCP).
- 3.3 Personalised Learning provides our students with the opportunity to be at the heart of their learning pathway by focussing on their individual interests, aspirations and needs. In a person-centred, vibrant learning environment we support our students to

access local amenities, follow their interests, travel within the local area and develop their personal and social skills.

- 3.4 As providers of education and training for learners with High Needs (SEND) the HNRP is individual to the young person and as such, there may be a number of bespoke requests. This would make it unrealistic for the Service to offer all the provision in-house. It is likely to be cost ineffective in terms of the cost of acquiring all the necessary equipment and facilities to meet the needs of the individuals.
- 3.5 The Approved Provider List (APL) relates to these more specific specialist aspects of the High Needs Delivery (HND) which ALSS cannot meet internally. For example, provision of equine management or farming skills, plumbing, building maintenance, etc.
- 3.6 The Service and the subcontracted provision are regulated by Ofsted and is judged in relation to the Education Inspection Framework. All subcontractors have a responsibility to ensure the quality of all programmes that they deliver and must have appropriate Quality Assurance systems in place to satisfy the criteria described by Ofsted in its published 'Education Inspection Framework' The full document can be found by following this link [Education inspection framework for September 2023 - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/101222/EIF-2020-21.pdf)
- 3.7 As learners who access sub-contracted provision remain our responsibility the service uses a standardised approach to the management and procurement of subcontractors in accordance with the compliance requirements from the ESFA (The Education and Skills Funding Agency)
- 3.8 The ESFA sets out conditions of funding for providers annually, providers are also required to comply with the subcontracting funding rules guidance issued by the ESFA. The full document can be found by following this link [Subcontracting funding rules for post-16 education and training 2023 to 2024 \(publishing.service.gov.uk\)](https://publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/101222/EIF-2020-21.pdf)
- 3.9 The Service currently works with a number of Subcontractors who bring additional skills, knowledge, and specialism to ensure there is an offer of a more specific specialist aspects of the High Needs Delivery (HND) that the Service cannot meet internally, this supports us to expand and develop individualised programmes of learning.
- 3.10 There are currently 7 suppliers on the Approved Provider List (APL):
- Harrogate Skills4Living Centre
 - Supporting Choice LTD
 - Strive for Education
 - The Blueberry Academy Limited
 - Disability Action Yorkshire
 - Veloheads Community Interest Company
 - Living Potential Care Farm (CIC)

- 3.11 Procurement for the HNSP providers was last carried out in 2019.
- 3.12 The new planned HNSP contract will commence from the 1 September 2024 for a 4-year + 2-year extension period.

4.0 THE SUBSTANTIVE ISSUE

- 4.1 An 'Open' tender process is proposed in accordance with the Council's Procurement and Contract Procedure Rules and the Public Contracts Regulations 2015 with support from the central procurement team.
- 4.2 A high level specification will be shared with current and future HNSP providers for consultation. This will be done via Yortender along with a short questionnaire.
- 4.3 The Gateway process will be followed and approval to award the contracts will be sought from The Corporate Director – Children and Young Peoples Service through the Councils Gateway 3 process

5.0 CONSULTATION UNDERTAKEN AND RESPONSES

- 5.1 The HNSP is delivered in close working consultation with colleagues in inclusion and this proposal is timed to coincide with a procurement exercise for Supported Internships to deliver efficiencies in the management of subcontractors to this provision.
- 5.2 The HNSP was subject to a recent Ofsted inspection and arrangements for the PLC and subcontracting were judged to be good. Audit firm Veritau has also indicated strong practice in the management of process
- 5.3 The proposals do not deviate from the way the service currently utilises subcontracting, with young people and parents often complimentary about the breadth of offer that this approach provides.
- 5.4 Further strategic planning is underway to review the PLC offer, but any changes to model and / or modes of delivery will require a strong sub-contracted offer.

6.0 CONTRIBUTION TO COUNCIL PRIORITIES

- 6.1 The aim of PLC is to enable learners subject to an EHCP to develop to become active members of their communities. To do so requires the provision of personalised programmes, often requiring specialist training.
- 6.2 To support the council ambitions of best-value, good quality and value for money provision a sub-contracted approach prevents unnecessarily large investment on provision that may only be required by a small number of learners
- 6.3 To support young people to live independently, o access work opportunities and enjoy the best quality of life, a broad and personalised programme, underpinned by quality sub-contracting arrangements, allows the PLC the flexibility in it's offer.

7.0 ALTERNATIVE OPTIONS CONSIDERED

- 7.1 The alternatives to this approach would consist of two options, one would be a strict closed procurement for all or part of the provision. This would fix the subcontractors to be contracted with at the start of the process. As the numbers of and nature of young people entering the post-16 system changes, this approach may not offer the flexibility required to meet need.
- 7.2 The other approach would be to keep all provision in house, but this would greatly reduce the flexibility of the service offer

8.0 IMPACT ON OTHER SERVICES/ORGANISATIONS

- 8.1 This procurement has been planned alongside colleagues in inclusion service to ensure consistency in the management of sub-contracting. The service is also starting to work closely with colleagues in Health and Adult Services to closely align with effective transition into adulthood.
- 8.2 As detailed the service currently sub-contracts to a number of small providers, all of whom would be impacted should we choose not to take the procurement forwards.

9.0 FINANCIAL IMPLICATIONS

- 9.1 The current funding model for a HNSP provider will apply to the new approved provider list (APL). As independent providers do not receive ESFA funding it is fully funded by North Yorkshire Council. This is made up of the ESFA Element 1 funding of £5,600, plus Element 2 funding of £6,000, which applies to all learners. The Element 3 High Needs Funding varies for each individual learner dependent on the banding allocation stated in their EHCP. A management and administration cost is applied from the Element 1 funding amount which is calculated annually and, (under funding rules) must not exceed 25% of the funding amount.
- 9.2 The current annual budget for the HNSP is £3,760,000 for the whole delivery of programme. The provider payments will be met from the service income. The estimated whole life cost of the procurement is £6,000,000 over 4 years, this has been calculated to include the planned increase in learners accessing programmes over the next 4 years.

10.0 LEGAL IMPLICATIONS

- 10.1 The procurement exercise will be undertaken by the Council's Procurement and Contract Management Service, with a Gateway report considered in accordance with the Council's Procurement and Contract Procedure Rules.
- 10.2 This is a key decision. The HNSP contract was entered on the forward plan in September 2023 and can be found at Appendix C

11.0 EQUALITIES IMPLICATIONS (MANDATORY)

- 11.1 An Equalities Impact Assessment (EIA) has been carried out to consider the impact of this review and this can be found at Appendix A.
- 11.2 The Equalities duty is ongoing and will be reviewed throughout the planning, review, and procurement stages as well as prior to the award of any contracts.

12.0 CLIMATE CHANGE IMPLICATIONS

- 12.1 A Climate Change Impact Assessment (CCIA) has been carried out to consider the impact of this review and this can be found at Appendix B.
- 12.2 This will be reviewed throughout the planning, review and procurement stages as well as prior to the award of any contacts.

13.0 PERFORMANCE IMPLICATIONS

- 13.1 The service requires the ability to subcontract to meet growing demand to access the PLC. Without robust sub-contracting arrangements, we would be unable to manage large cohorts of learners.

14.0 RISK MANAGEMENT IMPLICATIONS

- 14.1 Successful arrangements to procure subcontractors ensures that the service is able to offer effective learning packages that reflect learner need. Failure to do so would increase risk of poor financial management and increased risk of poor Ofsted outcomes

15.0 CONCLUSIONS

- 15.1 To enable consistent and efficient delivery of the PLC offer the procurement of an APL is recommended.

20.0 REASONS FOR RECOMMENDATIONS

- 20.1 To support consistency of practice and maintain the strong personalisation of learner programmes

21.0 RECOMMENDATION(S)

- i) To agree to procure suppliers via an Approved Provider List to support the provision of High Needs Study programmes.

APPENDICES:

Appendix A – Equalities Impact Assessment
Appendix B – Climate Change Impact Assessment
Appendix C – Forward Plan Entry

BACKGROUND DOCUMENTS:

[Education inspection framework for September 2023 - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/publications/education-inspection-framework-for-september-2023)

[Subcontracting funding rules for post-16 education and training 2023 to 2024 \(publishing.service.gov.uk\)](https://publishing.service.gov.uk/government/publications/subcontracting-funding-rules-for-post-16-education-and-training-2023-to-2024)

Stuart Carlton
Corporate Director – *Children and Young Peoples Service*
County Hall
Northallerton
4th December 2023

Report Author – *Debbie Breatcliffe* Personalised Learning Programme Development Manager
Presenter of Report – *Paul Cliff* Shared Head of Adult Learning and Skills (York and North
Yorkshire)

Note: Members are invited to contact the author in advance of the meeting with any detailed queries or questions.

PLEASE ALSO NOTE THAT IF ANY REPORTS / APPENDICES INCLUDE SIGNATURES THESE MUST BE REMOVED / DELETED PRIOR TO SENDING REPORTS / APPENDICES TO DEMOCRATIC SERVICES. Appendices should include an Equality Impact Assessment and a Climate Impact Assessment where appropriate

Equality impact assessment (EIA) form: evidencing paying due regard to protected characteristics

(form updated June 2023)

Personalised Learning College High Needs Study Programme

If you would like this information in another language or format such as Braille, large print or audio, please contact the Communications Unit on 01609 53 2013 or email communications@northyorks.gov.uk.



যদি আপনি এই ডকুমেন্ট অন্য ভাষায় বা ফরমেটে চান, তাহলে দয়া করে আমাদেরকে বলুন।

如欲索取以另一語文印製或另一格式製作的資料，請與我們聯絡。

اگر آپ کو معلومات کسی دیگر زبان یا دیگر شکل میں درکار ہوں تو برائے مہربانی ہم سے پوچھئے۔

Equality Impact Assessments (EIAs) are public documents. EIAs accompanying reports going to County Councillors for decisions are published with the committee papers on our website and are available in hard copy at the relevant meeting. To help people find completed EIAs, we also publish them in our website's Equality and Diversity section. This will help people to see for themselves how we have paid due regard in order to meet statutory requirements.

Name of Directorate and Service Area	CYPS – Education and Skills
Lead Officer and contact details	Paul Cliff, Shared Head of Service
Names and roles of other people involved in carrying out the EIA	Debbie Breatcliffe, Personalised Learning Development Officer
How will you pay due regard? for example, working group, individual officer	
When did the due regard process start?	

Section 1. Please describe briefly what this EIA is about. (for example, are you starting a new service, changing how you do something, stopping doing something?)

This EIA considers the implications of completing the Personalised Learning College (PLC) High Needs Study Programme (HNSP) procurement process.

Section 2. Why is this being proposed? What are the aims? What does the authority hope to achieve by it? (for example, to save money, meet increased demand, do things in a better way.)

The purpose of PLC is to enable young people from the age of 16 to 25 with an Education Health and Care Plan (EHCP) to access local learning opportunities that will lead to community participation, independent living and/or wherever possible employment.

The Service provides the HNSP in-house, however The Service currently works with a number of Subcontractors who bring additional skills, knowledge, and specialism to ensure there is an offer of a more specific specialist aspects of the High Needs Delivery (HND) that the Service cannot meet internally, this supports us to expand and develop individualised programmes of learning.

The HNSP is individual to the young person and as such, there may be a number of bespoke and individual requests. The Service recognises that they cannot do this on their own and would make it unrealistic for The Service to offer all the provision in-house. It is likely to be cost ineffective in terms of the financial implication of acquiring all the necessary equipment and facilities to meet the needs of the individuals. For example, provision of equine management, farming skills or bespoke work experience.

The rationale for subcontracting is reviewed annually and scrutinised by the board of Governors to ensure it remains relevant, of good quality and cost effective.

The values of The Service that we expect from our partners:

- Delivery of high-quality bespoke provision which meets the need of individuals
- Supporting young people in the communities they live in
- Preparing young people for adulthood
- To meet the outcomes in their individual EHCP targets

The procurement last took place in 2019, this is now due for renewal which will give an opportunity for improvement of service, widen the offer and experiences to our learners.

Section 3. What will change? What will be different for customers and/or staff?

This will update the approved provider list for HNSP across North Yorkshire and it will give the opportunity for new providers offering more opportunities to join.

This will increase standards and accountability.

Section 4. Involvement and consultation (What involvement and consultation has been done regarding the proposal and what are the results? What consultation will be needed and how will it be done?)

Our existing providers have been in discussion with ourselves to discuss the future procurement as they area ware it ceases on the 31sy August 2024. Thye will have learners continuing their programmes and will want to ensure continuity of quality provision.

Other providers have been in communication to offer opportunities for learners and will welcome the opportunity to join the preferred provider list.

We will cascade the information through all of our local networks.

Section 5. What impact will this proposal have on council budgets? Will it be cost neutral, have increased cost or reduce costs?

Please explain briefly why this will be the result.

The provision enables young people to stay in their communities, prefer fully for adulthood and in some instances progress onto a Supported Internship and or employment.

The offer through the HNPS avoids expensive independent colleges, residential placements and out of county colleges.

Section 6. How will this proposal affect people with protected characteristics?	No impact	Make things better	Make things worse	Why will it have this effect? Provide evidence from engagement, consultation and/or service user data or demographic information etc.
Age		✓		Young people with an EHCP will have the opportunity to access education and training in their local area.
Disability		✓		Young people with an EHCP will have the opportunity to access education and training in their local area.
Sex	✓			It is anticipated there would be no identifiable impact on SEND young people due to their sex.
Race	✓			It is anticipated there would be no identifiable impact on SEND pupils due to their race.
Gender reassignment	✓			It is anticipated there would be no identifiable impact on SEND pupils due to their gender reassignment.
Sexual orientation	✓			It is anticipated there would be no identifiable impact on SEND pupils due to sexual orientation. We already support young people who may be transitioning
Religion or belief	✓			It is anticipated there would be no identifiable impact on SEND pupils due to religion or beliefs.
Pregnancy or maternity	✓			It is anticipated there would be no identifiable impact on SEND pupils due to pregnancy or maternity. We have access to childcare funding to support young mothers
Marriage or civil partnership	✓			It is anticipated there would be no identifiable impact on SEND pupils due to marriage or civil partnership.

Section 7. How will this proposal affect people who...	No impact	Make things better	Make things worse	Why will it have this effect? Provide evidence from engagement, consultation and/or service user data or demographic information etc.
..live in a rural area?		✓		Young people with an EHCP will have more opportunity to remain in their local area to access education and training
...have a low income?	✓			It is anticipated there would be no identifiable impact on SEND pupils due to their family receiving a low income. We have funding to support free school meals and bursary funds to support those most in financial need
...are carers (unpaid family or friend)?	✓			It is anticipated there would be no identifiable impact on SEND pupils who are carers.
..... are from the Armed Forces Community	✓			It is anticipated there would be no identifiable impact on SEND pupils who are from the Armed Forces community.

Section 8. Geographic impact – Please detail where the impact will be (please tick all that apply)

North Yorkshire wide	✓
Craven district	
Hambleton district	
Harrogate district	
Richmondshire district	
Ryedale district	
Scarborough district	
Selby district	
If you have ticked one or more districts, will specific town(s)/village(s) be particularly impacted? If so, please specify below.	

Section 9. Will the proposal affect anyone more because of a combination of protected characteristics? (for example, older women or young gay men) State what you think the effect may be and why, providing evidence from engagement, consultation and/or service user data or demographic information etc.

The proposal may have an impact on young people with a combination of protected characteristics, however, this should be a positive impact as more young people can access education and training opportunities to support them into adulthood.

Section 10. Next steps to address the anticipated impact. Select one of the following options and explain why this has been chosen. (Remember: we have an anticipatory duty to make reasonable adjustments so that disabled people can access services and work for us)	Tick option chosen
1. No adverse impact - no major change is needed to the proposal. There is no potential for discrimination or adverse impact identified.	✓
2. Adverse impact - adjust the proposal - The EIA identifies potential problems or missed opportunities. We will change our proposal to reduce or remove these adverse impacts, or we will achieve our aim in another way which will not make things worse for people.	
3. Adverse impact - continue the proposal - The EIA identifies potential problems or missed opportunities. We cannot change our proposal to reduce or remove these adverse impacts, nor can we achieve our aim in another way which will not make things worse for people. (There must be compelling reasons for continuing with proposals which will have the most adverse impacts. Get advice from Legal Services)	
4. Actual or potential unlawful discrimination - stop and remove the proposal – The EIA identifies actual or potential unlawful discrimination. It must be stopped.	
Explanation of why the option has been chosen (include any advice given by Legal Services.)	
The HNRP procurement is to replace and widen the current Approved Provider List already in place since 2019.	

<p>Section 11. If the proposal is to be implemented how will you find out how it is really affecting people? (How will you monitor and review the changes?)</p> <p>An annual Education Health and Care Plan review meetings take place to gather feedback from young people, their families and other professionals.</p> <p>Termly quality monitoring takes place with the provider with due diligence visits annually.</p> <p>HNRP is subject to Ofsted inspections where subcontracting of provision is inspected and reported.</p> <p>Regular financial reports to the ESFA specifically with regard to Subcontracting.</p> <p>Annual audit of subcontracting by independent, external auditors takes place.</p>
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Section 12. Action plan. List any actions you need to take which have been identified in this EIA, including post implementation review to find out how the outcomes have been achieved in practice and what impacts there have actually been on people with protected characteristics.				
Action	Lead	By when	Progress	Monitoring arrangements
Education provider monitoring visit	SI lead	Termly		Adult Learning and Skills Service
Quality Assurance visit	SI lead	Termly		Adult Learning and Skills Service

<p>Section 13. Summary Summarise the findings of your EIA, including impacts, recommendation in relation to addressing impacts, including any legal advice, and next steps. This summary should be used as part of the report to the decision maker.</p>

The HNSP procurement process will provide an increase in opportunity for young people to access training and experience to prepare them for adulthood in the communities they live and wish to remain in

Section 14. Sign off section

This full EIA was completed by:

Name: Debbie Breatcliffe

Job title: Personalised Learning Development Manager

Directorate: CYPS – Education and Skills

Signature:

Completion date: 14/09/2023

Authorised by relevant Assistant Director (signature):

Date:

Climate change impact assessment

The purpose of this assessment is to help us understand the likely impacts of our decisions on the environment of North Yorkshire and on our aspiration to achieve net carbon neutrality by 2030, or as close to that date as possible. The intention is to mitigate negative effects and identify projects which will have positive effects.

This document should be completed in consultation with the supporting guidance. The final document will be published as part of the decision making process and should be written in Plain English.

If you have any additional queries which are not covered by the guidance please email climatechange@northyorks.gov.uk

Version 2: amended 11 August 2021

Please note: You may not need to undertake this assessment if your proposal will be subject to any of the following:

Planning Permission
Environmental Impact Assessment
Strategic Environmental Assessment

However, you will still need to summarise your findings in the summary section of the form below.

Please contact climatechange@northyorks.gov.uk for advice.

Title of proposal	Re-procurement of contracts for the High Needs Study Programme (HNSP) providers to be added to the Approved Provider List (APL)
Brief description of proposal	To seek permission to undertake the HNSP provider re-procurement
Directorate	CYPS
Service area	Education & Skills
Lead officer	Debbie Breatcliffe
Names and roles of other people involved in carrying out the impact assessment	None
Date impact assessment started	December 2023

Options appraisal

Were any other options considered in trying to achieve the aim of this project? If so, please give brief details and explain why alternative options were not progressed.

Alternative options were not considered as this is a re-procurement exercise. The current approved provider list ends in July 2024, therefore new contracts must be provided for the start of the new academic year from September 2024.

What impact will this proposal have on council budgets? Will it be cost neutral, have increased cost or reduce costs?

Please explain briefly why this will be the result, detailing estimated savings or costs where this is possible.

The new providers will be funded in the same way as the current contracts. There is expected to be an increase in the number of young people accessing these provisions which will incur increasing costs. This will be cost neutral in respect of continued education for individual young people. The savings made will be from young people staying in their own communities and not having to travel out of the county to high costs residential placements.

<p>How will this proposal impact on the environment?</p> <p>N.B. There may be short term negative impact and longer term positive impact. Please include all potential impacts over the lifetime of a project and provide an explanation.</p>	<p>Positive impact (Place a X in the box below where relevant)</p>	<p>No impact (Place a X in the box below where relevant)</p>	<p>Negative impact (Place a X in the box below where relevant)</p>	<p>Explain why will it have this effect and over what timescale?</p> <p>Where possible/relevant please include:</p> <ul style="list-style-type: none"> • Changes over and above business as usual • Evidence or measurement of effect • Figures for CO₂e • Links to relevant documents 	<p>Explain how you plan to mitigate any negative impacts.</p>	<p>Explain how you plan to improve any positive outcomes as far as possible.</p>	
<p>Minimise greenhouse gas emissions e.g. reducing emissions from</p>	<p>Emissions from travel</p>	x			<p>An increase in providers across the county will reduce the travel needed for individuals</p>		<p>There will be focus on coverage of localities during the procurement process</p>

How will this proposal impact on the environment? N.B. There may be short term negative impact and longer term positive impact. Please include all potential impacts over the lifetime of a project and provide an explanation.		Positive impact (Place a X in the box below where relevant)	No impact (Place a X in the box below where relevant)	Negative impact (Place a X in the box below where relevant)	Explain why will it have this effect and over what timescale? Where possible/relevant please include: <ul style="list-style-type: none"> • Changes over and above business as usual • Evidence or measurement of effect • Figures for CO₂e • Links to relevant documents 	Explain how you plan to mitigate any negative impacts.	Explain how you plan to improve any positive outcomes as far as possible.
travel, increasing energy efficiencies etc.	Emissions from construction		x		No impact		
	Emissions from running of buildings	x			The buildings are already in use for the providers. Time will also be spent away from the education provider, accessing the community		Review increase in community days
	Emissions from data storage		x		No impact		
	Other						
Minimise waste : Reduce, reuse, recycle and compost e.g. reducing use of single use plastic			x		No impact		
Reduce water consumption			x		No impact		
Minimise pollution (including air, land, water, light and noise)		x			Air pollution will be reduced if there are providers in the local communities		Planned increased local offer

<p>How will this proposal impact on the environment?</p> <p>N.B. There may be short term negative impact and longer term positive impact. Please include all potential impacts over the lifetime of a project and provide an explanation.</p>	<p>Positive impact (Place a X in the box below where relevant)</p>	<p>No impact (Place a X in the box below where relevant)</p>	<p>Negative impact (Place a X in the box below where relevant)</p>	<p>Explain why will it have this effect and over what timescale?</p> <p>Where possible/relevant please include:</p> <ul style="list-style-type: none"> • Changes over and above business as usual • Evidence or measurement of effect • Figures for CO₂e • Links to relevant documents 	<p>Explain how you plan to mitigate any negative impacts.</p>	<p>Explain how you plan to improve any positive outcomes as far as possible.</p>
<p>Ensure resilience to the effects of climate change e.g. reducing flood risk, mitigating effects of drier, hotter summers</p>		x		<p>No impact</p>		
<p>Enhance conservation and wildlife</p>		x		<p>No impact</p>		
<p>Safeguard the distinctive characteristics, features and special qualities of North Yorkshire's landscape</p>		x		<p>No impact</p>		
<p>Other (please state below)</p>		x		<p>No other impact</p>		

Are there any recognised good practice environmental standards in relation to this proposal? If so, please detail how this proposal meets those standards.

N/A

Summary Summarise the findings of your impact assessment, including impacts, the recommendation in relation to addressing impacts, including any legal advice, and next steps. This summary should be used as part of the report to the decision maker.

The re-procurement of the HNPS approved provider list will increase the positive impact of the current model. There is planned to be an increase in providers in the local areas which will reduce emissions and pollution.

There will be no impact in other areas.

Sign off section

This climate change impact assessment was completed by:

Name	Debbie Breatcliffe
Job title	Personalised Learning Development Manager
Service area	CYPS
Directorate	Education and Skills
Signature	<i>D Breatcliffe</i>
Completion date	28/11/23

Authorised by relevant Assistant Director (signature):

Date:

Forward Plan Entry Form

Decision Taker: *Tick one box only* Committee Executive Member or Officer

If it is an Executive Member or Officer decision, will it be taken in consultation with an Executive Member or Corporate Director?

Title:	Personalised Learning College (PLC) Approved Provider List (Deliver commencing 1 st August 2024)		
Decision Date:		Decision Taker <i>(name of committee or individual)</i>	Executive members

Will the item contain exempt information? *Tick one box only*

Open Part Exempt Fully Exempt

Is it a Key Decision? *(see Note 1 below)* Yes No

Reason for being a Key Decision? *Tick one box only*

Affect on Communities Expenditure is £500,000 or more Expenditure £500,000 or more & affects more than one division

Purpose of Report and Decision required?

The Adult Learning and Skills Service receives a separate funding grant to deliver High Needs Study Programmes (HNSP) to young people (16 to 25) who have an Education, Health and Care Plan (EHCP) to support the local offer.

As providers of education and training for learners with High Needs (SEND) the HNSP is individual to the young person and as such, there may be a number of bespoke requests. This would make it unrealistic for the Service to offer all the provision in-house. It is likely to be cost ineffective in terms of the cost of acquiring all the necessary equipment and facilities to meet the needs of the individuals.

The Approved Provider List (APL) relates to the more specific specialist aspects of the High Needs Delivery (HND) which ALSS cannot meet internally. For example, provision of equine management or farming skills, plumbing, building maintenance, etc.

We are seeking approval to go out to tender to procure for preferred and approved providers to deliver on behalf of PLC as the existing procurement that has been in place since 1st August 2019 will end on the 31st July 2024.

Consultees? *i.e. the identity of the principal groups whom the decision-taker proposes to consult*

The Adult Learning and Skills Service (PLC) have jointly consulted with the Inclusion (SEND) Service.

Consultation Process? *i.e. the means by which any such consultation is to be undertaken*

Engagement will take place with the community and voluntary sector organisations, other training and learning providers who may wish to become a preferred provider on the list of educational offer to the learners of North Yorkshire with High Needs.

The list will be required from April 2024 with delivery in place by 1st August 2024

Lead Officer: *i.e. Main report author & contact person for representations to be made*

Debbie Breatcliffe

Contact Details? Email: debbie.breatcliffe@northyorks.gov.uk

Tel No: 07791 886009

Relevant documents already submitted to Decision Taker – please indicate if any are exempt or contain some exempt information

Urgent Decision? *Tick one only*

Yes

No

Reason for Urgency?

Lead Member

Lead Director

Explanation for Exemption: *Tick one relevant paragraph only (see Note 2 below)*

Para 1:

Para 2:

Para 3:

Para 5:

Para 5:

Para 6a:

Para 6b:

Para 7:

Supporting Notes:

1. The exemptions from something being a key decision which apply to the financial limb of the definition are:
(i) a decision concerning a bid for funding; (ii) a decision taken on expenditure specifically identified within budget approved by Council on items necessary for normal operational service delivery. BUT those exemptions should not be relied on where the decision will also have a significant impact on more than one community. The exemptions which apply to both the financial and community limbs of the definition are: (i) a decision taken for the purpose of implementing an earlier key decision.
2. Para 1. Information relating to any individual.
Para 2. Information that is likely to reveal the identity of an individual.
Para 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
Para 4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
Para 5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

Para 6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.

Para 7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

AND the public interest in maintaining the exemption outweighs the public interest in disclosing the information.